

HONG KONG SATIR CENTER FOR HUMAN DEVELOPMENT LIMITED

(A company limited by guarantee and not having a share capital and
incorporated in Hong Kong under the Companies Ordinance)

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Hong Kong Satir Center for Human Development Limited (the "Center") will be held at 7:00pm on 5 December 2018 (Wed) at 11/F, Breakthrough Centre, No. 191 Woosung Street, Kowloon, Hong Kong.

Meeting would be conducted for the following purposes:

1. To receive and adopt the President's Report*
2. To receive and adopt the Financial Statement for the year ended 31 Mar 2018*
3. To appoint auditor*
4. To elect Directors*^

*Please browse www.hksatir.org for the details

^Please attend to the notice on election of directors 2018-2020

By order of the Board,

Chan Wah Shing, Caesar (President)

Hong Kong, 14 Nov 2018

Registered Office: 11/F, Breakthrough Centre, No. 191 Woosung Street, Kowloon, Hong Kong

Notes :

1. All categories of members can attend the AGM but only Professional/Ordinary Members have the right of voting.
2. A member with right to vote at the above meeting is entitled to appoint any Professional/Ordinary Member as a proxy to attend and vote for him/her.
3. To be valid, the form of proxy attached, together with any power of attorney or other authority under which it is signed or a notarially certified copy thereof (if applicable), must be deposited, by means of fax or email, at the registered office of the Center, not less than 24 hours before the time appointed for holding the meeting (or adjourned meeting). You may still attend and vote at the meeting even though you have deposited the proxy form.

香港沙維雅人文發展中心有限公司

(本中心按香港公司條例註冊)

現通告香港沙維雅人文發展中心有限公司(下稱「中心」)將於2018年12月5日(星期三)晚上7:00,於香港九龍吳松街191號突破中心11樓舉行週年大會。

週年大會議程如下:

1. 通過主席報告*
2. 通過截至2018年3月31日之年度財政報告*
3. 委任核數師*
4. 選舉董事*^

*有關詳情,請瀏覽 www.hksatir.org

^請參閱有關2018-2020年度董事選舉通告

奉董事局命

陳華盛(主席)

2018年11月14日,香港

中心登記地址:香港九龍吳松街191號突破中心11樓

備註:

1. 所有會員均可出席週年大會但只有專業/普通會員才有投票權。
2. 有投票權的會員可以委任專業/普通會員為代理人,代其出席及投票。
3. 為確保代理人委任書有效,請將委任書,連同授權書或任何公証下授權或簽署的証書(如適用),在大會或續會舉行24小時前,透過傳真或電郵送達本中心的登記地址。即使你已寄送代理人委任書,你仍然可以出席大會及投票。

Address: 11/F, Breakthrough Centre, No 191 Woosung Street, Kowloon, Hong Kong

Tel: (852) 2336 3121

Fax: (852) 2339 1296

E-mail: office@hksatir.org

Website: www.hksatir.org

HONG KONG SATIR CENTER FOR HUMAN DEVELOPMENT LIMITED

(A company limited by guarantee and not having a share capital and
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FORM OF PROXY: (For Professional/Ordinary Members Only)

Form of proxy for use at the Annual General Meeting of Hong Kong Satir Center for Human Development Limited (the "Center") to be held at 11/F, Breakthrough Centre, No. 191 Woosung Street, Kowloon, Hong Kong at 7:00 pm on 5 Dec 2018 (Wed).

I _____ (Full name) being a Member (#Professional/Ordinary Member code: _____) of the Center, hereby appoint _____ (Name of proxy) (#Professional/Ordinary Member code: _____) or if he/she is not available, the President to vote for me on my behalf at the Annual General Meeting aforementioned and at any adjournment thereof for the purpose of passing the resolutions as set out in the notice convening the said meeting and at such meeting (or at any adjournment thereof) in respect of such resolutions as indicated on the "Indication of Wish", or if no such indication is given, as my proxy or the President (if applicable) thinks fit.

(#cross as inappropriate)

Date _____

Signature _____

NOTES:

1. You are advised to insert "Name of proxy" otherwise the President will vote for you.
2. This proxy form must be signed by you.
3. The proxy should be a Professional/Ordinary Member of the Center and must attend the meeting in person to represent you.
4. The proxy can act for more than one member at the meeting.
5. Any alternation made in this form of proxy must be initialed by the person who signs it.

香港沙維雅人文發展中心有限公司

(本中心按香港公司條例註冊)

代理人委任書：(專業/普通會員適用)

此代理人委任書適用於2018年12月5日(星期三)晚上7:00,於香港九龍吳松街191號突破中心11樓舉行之週年大會。

本人_____ (中文全名)乃會員(#專業/普通會員編號: _____),現委任 _____(代理人姓名)(#專業/普通會員編號: _____),或如上述人士缺席,由主席於上述之中心週年大會或續會當中,代表本人就通過大會(或續會)議程投票。代理人或主席(如適用)會按本人於「意願表格」上所表明的意願投票。如本人沒有在有關表格上表明意願,代理人或主席(如適用)會按其意願,代表本人投票。

(#刪去不適用者)

日期 _____

簽署 _____

備註:

1. 請列明代理人姓名,否則主席將代你投票。
2. 你必須在本委任書簽署。
3. 代理人必須為本中心專業/普通會員,並須出席會議。
4. 每位代理人可於會中代表多位會員。
5. 本書上任何改動,須由委任人簽署作實。

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E-mail: office@hksatir.org

Website: www.hksatir.org

HONG KONG SATIR CENTER FOR HUMAN DEVELOPMENT LIMITED
ANNUAL GENERAL MEETING 2018
 香港沙維雅人文發展中心有限公司
 2018 年度週年大會

Indication of Wish 意願表格

Please indicate your preference in the following tables, otherwise the proxy or if he/she is not available, the President will cast the vote for you at his/her discretion.

請於以下表格列明意願，否則將由代理人或如代理人缺席，由主席按其意願，代表你投票。

Item 項目	Please insert "✓" as appropriate 請以「✓」選適用者	
	For 贊成	Against 反對
1. To receive & adopt the President's Report* 通過主席報告*		
2. To receive & adopt the Financial Statement for the year ended 31 Mar 2018* 通過截至2018年3月31日之年度財政報告*		

3. To appoint the auditor until next AGM 委任核數師至下次週年大會

	Name of Auditor 核數師名稱	Audit fee 核數費用	Please insert "✓" for one of the options 請以「✓」選其中一項
(a)	Holy & Co., C.P.A (Practising) 灝龍會計師事務所	\$12,800	
(b)	Lam, Lee & So CPA Company Limited# 林李蘇會計師事務所有限公司#	\$19,000	
(c)	De Bright CPA & Co. Certified Public Accountant 德皓執業會計師事務所	\$19,000	

*Please browse www.hksatir.org for the details.

*有關詳情請瀏覽 www.hksatir.org

#Auditor of Current Year

#現任核數師

Signature 簽署: _____

Name 姓名: _____

(#Professional/Ordinary Member code #專業/普通會員編號: _____)

Membership valid till 會籍有效期至: _____

Date 日期: _____

(#cross as inappropriate)

(#刪去不適用者)

To: Members of Hong Kong Satir Center for Human Development

14 Nov 2018

Dear Members,

Notice on Election of Directors 2018-2020

Greetings. This year, the Board of Directors opens four Director posts for election. Four candidates submitted their notice of intention to take part in the election. In accordance with Article 44 of the Memorandum and Articles of the Hong Kong Satir Center for Human Development (the Center), these four are deemed to have been elected.

We hereby announce the following persons have been duly elected as Directors in the Election of Directors of the Center from the year 2018 to 2020:

- (1) Chan Wah Shing, Caesar
- (2) Chan Wud Wing, Desmond
- (3) Hung Kwong Hung, John
- (4) Wong Kit Ping, Christine

Thank you very much for your kind attention.

Yours truly,

Chan Wah Shing, Caesar / President of Board of Directors

致：香港沙維雅人文發展中心會員

親愛的會員：

2018-2020 年度董事選舉通告

您好！本年，中心董事局開放了四個董事名額予會員參選。中心現接獲四位會員交回參選意願。根據中心公司章程中細則第 44 項，四位將被視為成功當選。

中心現宣佈如下人士已獲選為 2018-2020 年度之董事：

- (1) 陳華盛
- (2) 陳活榮
- (3) 熊廣泓
- (4) 黃潔萍

謝謝！

董事局主席

陳華盛

2018 年 11 月 14 日

agm 2018\notice\2018 AGM notice, proxy & notice on election

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